Resident Center Guide



Welcome to the Resident Center! It has been designed specifically to let you easily manage your living experience and and make payments online. We've provided some instructions below to help you get up and running- let's get started!

	Tour Company			(a) Amy Damon 👻
Create a password and sign in	Payments	Hello, Amy!		55 Brach Road - 1 San Diego, CA 54564
Your password will be sent in a welcome email.	🖉 Requests			
The email will contain the website, login ID, and	▲ Volations ●	Your current balance is \$250.00		140+ ····································
temporary password to use when you sign in the	Documents	Your current balance is \$250.00 Per requests Por requests Hello, Sarah! Current balance \$4,250.00 Open requests Copen requests		
first time. Sign in using the Resident sign-in box on	Community	Open requests	New announcements	
the right side of the screen. You will be prompted to		(1)	Elevator Maintenance	
change your password the first time you sign in.				
5 7 1 7 5		Tour open incipiests will dispery meric.		Open requests
				Faucet is leaking
		Account information	Contect us	Created 2 months ago
		Account number 006/1921 Address	Testing Buildium 999-999-8999	New announcements
	Buildum	55 Bacch Road - 1 San Diepo, CA S4554 United States	C rose.kad=08560.0gmail.com	1 at a
				You're all caught up!



24/7 access from anywhere

The Resident Center is fully mobile responsive and available 24 hours a day so you can make payments, submit requests, or access important documents anytime, anywhere.

	(ab) Arry Damon 🔺
Hello, Amy!	My account S5 lites O Help center San Direpo. (-> Sign out
Your current balance is \$250.00	Make payment Set up autopay
Open requests Dev can we help you? Yor deve requests will display here. Yorede request	New announcements

My account

You can use the "My Account" page to keep your contact information up-to-date and to change your password.

You can also add or edit your emergency contact here.



Payments

The Payments page shows your transaction history - charges, payments, refunds, and more. From here, you can make a one-time payment or set up autopay.

Make a payment online by clicking the "Make Payment" button from the home dashboard or payments page. You have the option to make a one-time payment or set up an automatic payment to process on a regular basis.

His	tory		Email statement	Current balance
1474	мемо	AMOUNT	BALANCE	\$250.00
¢ Activity	Payment Cash	(\$6,250.00)	\$250.00	Make payment
Charge 57	LOO Charge Association fee	\$250.00	\$6,500.00	Set up autopay
Charge SLOO	Charge Association fee	\$250.00	\$6,250.00	
Charge 510 List Not Charge 510 Charge 5100 Charge 5100	Charge	\$250.00	\$6,000.00	Account information Account number 00617931
Charge 50	Charge Association fee	\$250.00	\$5,750.00	Address 55 Beach Road - 1
Charge SLCO	Charge Association fee	\$250.00	\$5,500.00	San Diego, CA 54564 United States Start date

You can schedule the payment for a later date–or to pay immediately. Once you make a payment, it may take a day or two for the charge show up on your bank or credit card statement. If an online payment is refused by your bank, it will reflect on the Payments page automatically.



< What is your request for? * Appliance 0 ŀ Electrical HVAC Þ Q Key and lock Lighting ß **#** Outside Plumbing

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1:38 🗸

Requests

The requests page allows you to submit either a maintenance request or general inquiry.

The maintenance request page will allow you to provide the necessary information about your issue in order to get it fixed as soon as possible. Once submitted, you request is saved and available here. You can come back to the request to check on the status. When updateds are made, we'll let you know by email and on this page.



Your Company		Tour Company	
⇔ Home		A Home	
Payments	Announcements	Payments	Documents
/> Requests	SUBJECT	🖉 Requests	Q Search Category V Date V
🛱 Announcements 🔕		없 Announcements O	
A Violations	Elevator Maintenance The elevator in the main building will be undergoing maintenance Wednesday. November 6th. Please u	▲ Vielations ●	NAME CATEGORY
Documents		Documents	Association Rules and Regulations Uncategorized
Se Contacts		<u>ළි</u> දු Contacts	
Community		Community	(B) image (1) Uncategorized

Announcements

You will receive important news and updates which will be posted on the resident site and also sent to your email.

You can log in to the resident site to check for new announcements right on the dashboard.

Violations

The Documents section shows all files that have been shared with you.

For example, you might find a scanned copy of your lease, move-in report, and local maps of the area on this page.

Tour Company			
₿ Home	Contacts		
Payments			
Ø Requests	Q Search	Type 🗸	
💭 Announcements	NAME	CATEGORY	EMAIL ADDRESS
A Violations O	Helen Hunt	Emergency	hellen.hunt/ligmail.com
Documents			
St Contacts	Mike Mullen	Maintenance	mike.mullentligmail.com
Community			

Contacts

The Contacts section helps you find your way in your neighborhood. You will find phone numbers and websites ofr local utilities, municipal services, restaurants, and other useful information here.

Renters Insurance		
0 Netry	(2) Altout you	3 Pryment
ustomize your pol		
\$12.00 /mo After downgayment	Policy start date 6/29/2019	Purchase policy
	Policy details	
	eed if something happened to your things.	
\$10,000	O \$20,000	O \$36,000
Event coverage ① ✓ Fire and smoke	 Wind, hnil, and lightning 	

Renters Insurance

Purchase a renters insurance policy and get coverage within seconds directly through the resident site. Protect your belongings for as low as \$12/mo and automatically notify your property manager of your new policy.

Download the Resident Center mobile app today!





